

THE GEORGE WASHINGTON UNIVERSITY
Washington, D.C.

**MINUTES OF THE REGULAR MEETING
OF THE FACULTY SENATE HELD ON
JANUARY 20, 2006**

Present: Vice President Lehman, Registrar Amundson, Parliamentarian Johnson; Deans Frawley, Futrell, and Tong; Professors Biles, Briscoe, Castleberry, Englander, Friedenthal, Gallo, Griffith, Gupta, Kim-Renaud, Klaren, Marotta, Miller, Mueller, Pagel, Robin, Robinson, Rycroft, Shen, Simon, Vergara, Wilmarth, and Zea

Absent: President Trachtenberg; Deans Brown, Katz, Lawrence, Phillips, Scott, and Whitaker; Professors Artz, Cordes, Delaney, Garris, Helgert, and Wirtz

The meeting was called to order by Executive Vice President for Academic Affairs Donald R. Lehman at 2:20 p.m.

APPROVAL OF THE MINUTES

The minutes of the regular meeting of December 9, 2005 were approved as distributed.

RESOLUTIONS

I. RESOLUTION 05/5, "A RESOLUTION ON PROCEDURE WITH RESPECT TO DELIBERATION AND DECISION ON THE 4X4 CURRICULUM"

Professor Lilien F. Robinson, Chair of the Faculty Senate Executive Committee, introduced Resolution 05/5. She advised the Senate that the Resolution was prompted by the discussion at the December Faculty Senate meeting with respect to the process to be followed in considering the report of the 4x4 curriculum Task Force. She said that although faculty who were on the Senate at the time the Special Task Force was appointed understood that, pursuant to the Faculty Code-established role in academic matters, the report would be transmitted to the Senate and individual schools for review and recommendation, the discussion at the last meeting suggested that there was far less clarity regarding that process. The Resolution reiterates the Senate's understanding of the process and clarifies the roles and responsibility of the Schools and the Faculty Senate with respect to receipt, review, and recommendations regarding the report of the Special Task Force.

Professor Griffith asked when the Task Force might conclude its deliberations. Vice President Lehman said that he still hoped, as stated before, that the Task Force's work would be concluded at the end of March, 2006.

Professor Gupta inquired about an article in The Hatchet where a student member of the Task Force had ventured the opinion that a 4x4 curriculum might not be causal in the achievement of student engagement and academic challenge, and he asked if the Task Force would look into this. Vice President Lehman responded that this question had been asked at the last meeting, and it is very difficult to be able to link success with a particular curricular structure. This was true when GW started the University Writing Program; it is

very difficult to assess these sorts of things in the absence of a definite baseline. In the case of the Writing Program, GW decided to conduct a self-assessment, measuring what students are doing over time, continuing to conduct exit surveys, and listening to the external world about the abilities of our students. A combination of self-assessment, continual longitudinal studies, and review of student work products can lead at least to some general conclusions.

Professor Miller asked if the 4x4 Task Force report would contain a detailed budget projection giving the financial costs and benefits of such a curriculum shift. Vice President Lehman said this would be a part of the Committee's examination of resource issues, and would include cost saving information as well.

Professor Wilmarth said that the undergraduate institution he attended required students to complete 36 courses, which effectively produced a five-course curriculum for the first two years and a four-course curriculum for the last two years. Professor Wilmarth thought this approach allowed students to experience a broader curriculum in their first two years and to focus more intensively on a specialized area of study in their final two years. Vice President Lehman said the Task Force had not considered this alternative and that he was not aware of any institution that does this. He said the Task Force would definitely take up this idea at its next meeting.

There being no further discussion, Vice President Lehman said he wished to make a statement about the Resolution. For the record, he said that he somewhat takes this Resolution personally. It is very disturbing because it seems to reflect a situation of mistrust between the Senate and the administration. He said he thought the minutes of the December 9 meeting showed that he had been very clear about the procedure that would be followed. He further pointed out his comments about the 4x4 study in a recent Hatchet article, in which he was quoted as saying "if the plan is recommended it will then be discussed by each of the Schools within the University, the Faculty Senate, and GW senior staff." He said he did not quite understand why a Resolution was necessary when the procedure to be followed is already clearly set forth in the Senate minutes. Following Vice President Lehman's comments, the question was called, a vote was taken, and the Resolution was adopted by unanimous vote.

INTRODUCTION OF RESOLUTIONS

No Resolutions were introduced.

UPDATE ON EMERGENCY PREPAREDNESS

Assistant Vice President for Public Safety and Emergency Management John N. Petrie thanked the Senate for the opportunity to present his report and a copy of his Update on University preparedness efforts was distributed at the meeting. (The Update is attached, along with other information provided by his office.) He then proceeded to brief the Senate on the contents of this report, which begins with a series of questions, or five points about emergency preparedness that were shared with every incoming first-year student. These points provide information about how to stay informed about the University's status through the online Campus Advisories web page -- <http://www.gwu.edu/~gwalert/> -- and the GW Information Line. It also sets forth the importance of knowing how to shelter-in-place in case of an incident, familiarizing oneself in advance with emergency evacuation routes out of buildings, and the importance of carrying GWorld identification at all times.

The Emergency Preparedness Update includes information on emergency planning and the development of contingency continuity plans. Fifteen units identified by the University as critical have formulated continuity plans.

GW's Office of Public Safety and Emergency Management has been honored by the International Association of Emergency Managers with five awards which recognize GW's commitment to emergency preparedness education and training. Recognition was bestowed for the shelter-in-place and emergency preparedness tips posters, the ongoing "Got Plans?" campaign (which he described in some detail), a By George article entitled "An Exercise in Emergency Preparedness" published in October, 2004, and inter-agency disaster preparedness collaboration with the Foggy Bottom Neighborhood Planning Committee.

The Office of Public Safety and Emergency Management also has a goal of conducting six emergency preparedness exercises each year, a goal exceeded this year. These exercises, which are designed to improve and validate incident planning, involve key University leaders, including the senior staff.

The Emergency Preparedness Update stresses the importance of community partnerships in every aspect of public safety and emergency management. Partnerships within the GW community include departments as diverse as Academic Affairs, Disability Services, Facilities Management, GW University Hospital, Human Resource Services, Information Systems and Services, Parent Services, Risk Management, the Daily Colonial (the online student newspaper), the GW Hatchet, University Police Department, University Relations, and WRGW radio. Partnerships with the greater Washington, DC community include the American Red Cross, the Consortium of Universities, the DC Emergency Management Agency, District of Columbia Fire and Emergency Medical Services, the International Monetary Fund, World Bank security, the Metropolitan Police Department, and the Neighborhood Planning Committee. Information concerning the Foggy Bottom Neighborhood Planning Committee (NPC), established in fall 2004, is also described in the Update. This partnership was formed to strengthen private-private and public and private partnerships in the area. About thirty entities in the Foggy Bottom neighborhood are involved in this effort.

Following the Emergency Preparedness Update, there was a discussion on various aspects of emergency management. Professor Wilmarth inquired about the incident at Samson Hall the previous evening, and Vice President Petrie described the response to a small chemical explosion in the building. No one was injured, and property damage was minimal. Handling of the incident, and coordination among the numerous agencies responding to the scene was excellent, with the result that the building was rendered suitable for classroom use the following morning.

Professor Simon inquired about contingency plans in the event that students had to evacuate residence halls under adverse weather conditions. GW has standing procedures for such incidents, which Vice President Petrie described. Professors Miller and Mueller inquired about evacuation routes from the city during an emergency, and Vice President Petrie addressed these concerns generally, without going into detail about the D.C. Emergency Evacuation Plan. He emphasized the wisdom of sheltering in place, staying informed, and waiting for options in emergency situations to clarify, rather than immediately reacting to an incident.

ANNUAL REPORT ON THE SCHOOL OF PUBLIC HEALTH AND HEALTH SERVICES; COMPOSITION OF THE FACULTY

Vice President Lehman advised the Senate that Dean Katz's presentation had been postponed due to her unexpected absence from the city.

REPORT ON THE COMPOSITION OF THE FACULTY

Executive Vice President for Academic Affairs Donald R. Lehman distributed a report entitled, "Faculty Counts-- Fall 2005." (The Report is attached to these minutes.) Vice President Lehman then reviewed the data in the Report, which sets forth the number of regular active-status faculty in non tenure-track and occupied tenure-track lines. In Fall 2005, the total number of regular active-status faculty numbered 730, excluding faculty in the GW Law School (GWLS), the School of Public Health and Health Services (SPHHS), and the School of Medicine and Health Sciences (SMHS). The Report also details the percentage of non-tenure-track faculty in five Schools: Columbian College of Arts and Sciences (CCAS), the Elliott School of International Affairs (ESIA), the School of Business (SB), the School of Engineering and Applied Science (SEAS), and the Graduate School of Education and Human Development (GSEHD). Separate data on the number of regular active-status faculty (non-tenure-track and occupied tenure-track lines) is also given for the College of Professional Studies, GWLS, SMHS, and the SPHHS. In this group, the total of regular active-status faculty members numbers 218. The percentage of non-tenure-track faculty is also given for this group of faculty.

The Report also details the number of limited service faculty which includes faculty in categories such as professorial lecturer, and regular part-time, or adjunct, faculty. This data shows that in the CCAS, ESIA, SB, SEAS, and GSEHD, the total number of such faculty is 845. This total does not include research and visiting faculty. The number of limited service faculty is also given in the Report for CPS, GWLS, SMHS, and SPHHS. The total number of limited service faculty in these Schools is 1,953.

Professor Wilmarth asked Vice President Lehman to confirm that only SMHS, GWLS and CPS are exempt from the Faculty Code requirement that 75% of the regular active-status faculty in each school must hold tenured or tenure-track appointments. Vice President Lehman confirmed that this was correct. Professor Griffith asked Vice President Lehman to explain why Columbian College has nearly 25% contract faculty, the Elliott School less than 14% and the Engineering School approximately 6%. A short discussion followed concerning possible reasons for the large number of contract faculty in Columbian College, but no conclusion was reached. Vice President Lehman said he thought it would be interesting to research faculty hiring in the mid-1970s in Arts and Sciences to see how much hiring at that time contributed to the present situation. Professor Griffith said it was his impression that most of the non-tenure-track faculty in Columbian College were appointed within the last five to seven years. Vice President Lehman observed that the number of contract faculty over the past five years in Columbian College has ranged from 535 to the present number of 568. He also noted that the number of tenure lines available cannot be increased without the concurrence of the Board of Trustees.

Professor Gupta asked if 565 is the maximum number of tenure lines allowed in Columbian College. Vice President Lehman responded that it was not, and that is why the

figures in the report reflect only the number of faculty in occupied lines. Overall, he said he would guess that in the five schools grouped with Columbian College in the Report, there are probably something on the order of 25 unfilled tenure-accruing lines. [Vice President Lehman subsequently confirmed that there are 53 such unfilled tenure-accruing lines.] Further discussion followed between Professors Griffith, Miller, Marotta, Mueller, and Vice President Lehman.

Professor Wilmarth recalled that, when Interim Dean Southby (SPHHS) presented his report to the Faculty Senate three or four years ago, the Faculty Senate adopted a resolution calling for a five-year plan to ensure that the SPHHS would achieve a 75% level of tenured or tenure-track faculty. The numbers in Vice President Lehman's Report indicate that virtually no progress has been made in moving that School toward even a majority of tenured or tenure-track faculty. Professor Wilmarth asked whether the administration feels an obligation to show real progress in this area; it seems that progress has not been made at either SPHHS or GSEHD.

Vice President Lehman said that, as he understood it, the objective with regard to the SPHHS is that potentially it will reach the goal of 75% tenured or tenure-track faculty. At the moment, Vice President Lehman said he understood the School is focusing on hiring outstanding department chairs. Since he makes these appointments, he assured the Senate that these hires have been appointed as tenured faculty members. Additional tenure lines have not been requested for the School at this point. He said he thought in order for the SPHHS to reach its goals it would have to offer tenure-track positions to attract top faculty to the School.

Professor Kim-Renaud asked Vice President Lehman to comment on the high proportion of contract faculty in language departments, and in particular, if that situation is a result of deliberate policy. Vice President Lehman said it was his understanding that the need to hire faculty for these positions quickly and the increased demand that has developed relative to language courses over a very short period of time is very likely responsible for this state of affairs. Professor Kim-Renaud stated for the record that this situation should be corrected.

Professor Mueller said he thought that Vice President Lehman had just acknowledged that recruiting faculty members into contract positions does not bring in quality faculty. Vice President Lehman said that, on the contrary, a lot of contract faculty are outstanding faculty for the purposes for which they are hired. From the viewpoint of the research enterprise of the University, the presence of the contract faculty has made a certain amount of that research possible.

NEW GW VIDEO FOR DEVELOPMENT, RECRUITMENT AND MEDIA USAGE

Vice President for Communications Michael Freedman introduced the new video by saying it had been created at the suggestion of the new Vice President for Advancement, Laurel Price Jones, for showing at the 1821 benefactor's dinner in October. This dinner was attended by individuals who have given \$1 million or more to the University. The audience was later expanded to include those who have contributed \$100,000 or more as well. It was Vice President Price Jones's idea that benefactors and potential benefactors might like to view some of the changes at the University over the past few years, and see how their contributions have been used on campus.

The Communications Office produced the video, which is aimed at a new generation of donors. A second version of this video, with slight modifications, has been created for use as an undergraduate recruitment video and it has been streamlined to become a thirty second commercial shown when the GW basketball teams appear on television. This video is targeted to a young demographic. There remains a large amount of unused footage which will be used to produce other videos with a different focus, such as faculty scholarship.

Vice President Freedman introduced his colleague, Associate Vice President for Advancement Eugene Finn, who was present at the meeting to help answer any questions the Senate might have about the video. Following Vice President Freedman's remarks, the Senate viewed the eight minute video, after which the Senate also reviewed the shorter video.

Professor Kim-Renaud complimented Vice President Freedman on the quality of the video. She asked why CNN had been featured rather than some other internship opportunity that could suggest the wide variety of choices in governmental, non-governmental, and international organizations in Washington available for internship to GW students, because they study in the nation's capital. Vice President Freedman said the reason CNN was selected was because it is an internship that came to our campus as opposed to one in which students go elsewhere in Washington.

Associate Vice President Finn said that within the next two weeks, donors who were not able to attend the dinner would be mailed a copy of the video along with a letter from President Trachtenberg. From the University's perspective the message is one of thanks to our donors. It was very well received at the dinner, he added. A short discussion about various aspects of the video followed between Professors Englander, Mueller, and Robinson, and Vice Presidents Finn and Freedman.

GENERAL BUSINESS

- I. Professor Griffith requested permission to nominate Professor Mary Gowan of the Business School to the Committee on Fiscal Planning and Budgeting. There being no objection, Professor Gowan was elected to the Committee.

- II. REPORT OF THE EXECUTIVE COMMITTEE

Professor Robinson presented the Report of the Executive Committee, which is enclosed.

- III. INTERIM REPORTS OF STANDING COMMITTEES

Professor Linda L. Gallo, Chair of the Physical Facilities Committee, submitted an Interim Report. (The Report is attached.)

BRIEF STATEMENTS (AND QUESTIONS)

Professor Wilmarth said that he had just received the final version of the Sexual Harassment Policy and Procedures, which will shortly be posted to the website of the University's Office of the General Counsel. After reviewing this document, Professor Wilmarth said he thought it reflects all of the issues endorsed by the Senate in May, 2005.

Only one provision was not accepted by the Board of Trustees, which would have required the University to provide counsel for both parties in these cases.

Professor Wilmarth also said that he had just received the final version of the Statement of Ethical Principles endorsed at the December Senate meeting, and the Statement will be transmitted to the Board of Trustees at its next meeting. This document also seems fully to reflect the views expressed by the Senate.

As a point of clarification, Vice President Lehman observed that the Sexual Harassment Policy and Procedures were transmitted to the Academic Affairs Committee of the Board of Trustees, but the Statement of Ethical Principles will be forwarded to the Finance and Audit Committee of the Board, because it was formulated at its request. Professor Robinson expressed appreciation to Professor Wilmarth for his central role in reviewing and finalizing these documents, a sentiment with which Vice President Lehman concurred.

Professor Griffith reiterated his question, first posed at the December Senate meeting, concerning the decision to use Quigley's as an eatery rather than an academic space. Vice President Lehman said that his understanding was that the issue of additional eating facilities on campus was a concern to Foggy Bottom neighborhood residents and that this use for Quigley's had been settled upon a couple of years ago. Special Assistant to the President Gerald Kauvar confirmed that this additional eatery was part of negotiations with the District of Columbia and the Foggy Bottom neighborhood to allow GW to build and occupy 1957 and 1959 E Street.

Professor Englander inquired about the University's appeal in the unionization case before the National Labor Relations Board, which ruled that the University's arguments were "without merit." Vice President Lehman explained that the core issue is a dispute over faculty votes, and there is arguably an issue of fairness with respect to some faculty who were not allowed to vote. Discussion followed between Vice President Lehman and Professors Griffith and Englander, with both faculty members expressing strong disagreement with the University's legal strategy in this matter.

Concerning Vice President Lehman's statement about Resolution 05/5, Professor Mueller said that although he spoke only for himself, he thought many of his colleagues might agree with his point of view. He said he thought the language of Resolution 05/5 was very straightforward, and there was absolutely no intention to communicate any mistrust whatsoever. He said it simply puts on paper the process for consideration of recommendations concerning a possible 4 x 4 curriculum as the Senate understands it, and nothing else was intended. Vice President Lehman said he understood, and thanked Professor Mueller.

ADJOURNMENT

There being no further business before the Senate, and upon motion made and seconded, the meeting was adjourned at 4:50 p.m.

Elizabeth A. Amundson
Elizabeth A. Amundson
Secretary

Update on University Preparedness Efforts

GW Faculty Senate
January 2006

John N. Petrie
Assistant Vice President
Office of Public Safety and Emergency Management
The George Washington University

OPSEM

The George Washington University
Office of Public Safety and Emergency Management



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Did You Know?

- 1) OPSEM is responsible for updating the University status through the online Campus Advisories webpage, which is the principal method the University leadership uses to communicate with the GW community.
 - 2) The GW Information Line provides a brief summary of new updates to the Campus Advisories webpage as well as the University's status and may be reached by phone at 4-5050 on campus or 202-994-5050 off-campus.
 - 3) It is important that you know how to shelter-in-place in case of an incident.
 - 4) You should always know two ways out of the any building you are in that do not involve using the elevators.
 - 5) You should carry your GWorld card with you at all times.
- The above "Top Five" points were shared—personally—with every incoming first year student.

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**A RESOLUTION ON PROCEDURE WITH RESPECT TO DELIBERATION AND
DECISION ON THE 4X4 CURRICULUM (05/5)**

WHEREAS, pursuant to the Faculty Code, the regular active-status faculty shares with the administration responsibility for effective operation of the University and the formulation of policy and planning decisions affecting the quality of education, and

WHEREAS, consideration of a four credit hour/four course academic program is of central significance to the academic mission and reputation of the University and thus of major concern to the faculty, and

WHEREAS, it is the understanding of the Faculty Senate that the Task Force on the 4x4 program will produce a report during the Spring 2006 semester on their findings and recommendations on the efficacy of conversion of the GWU programs to a 4x4 system, and

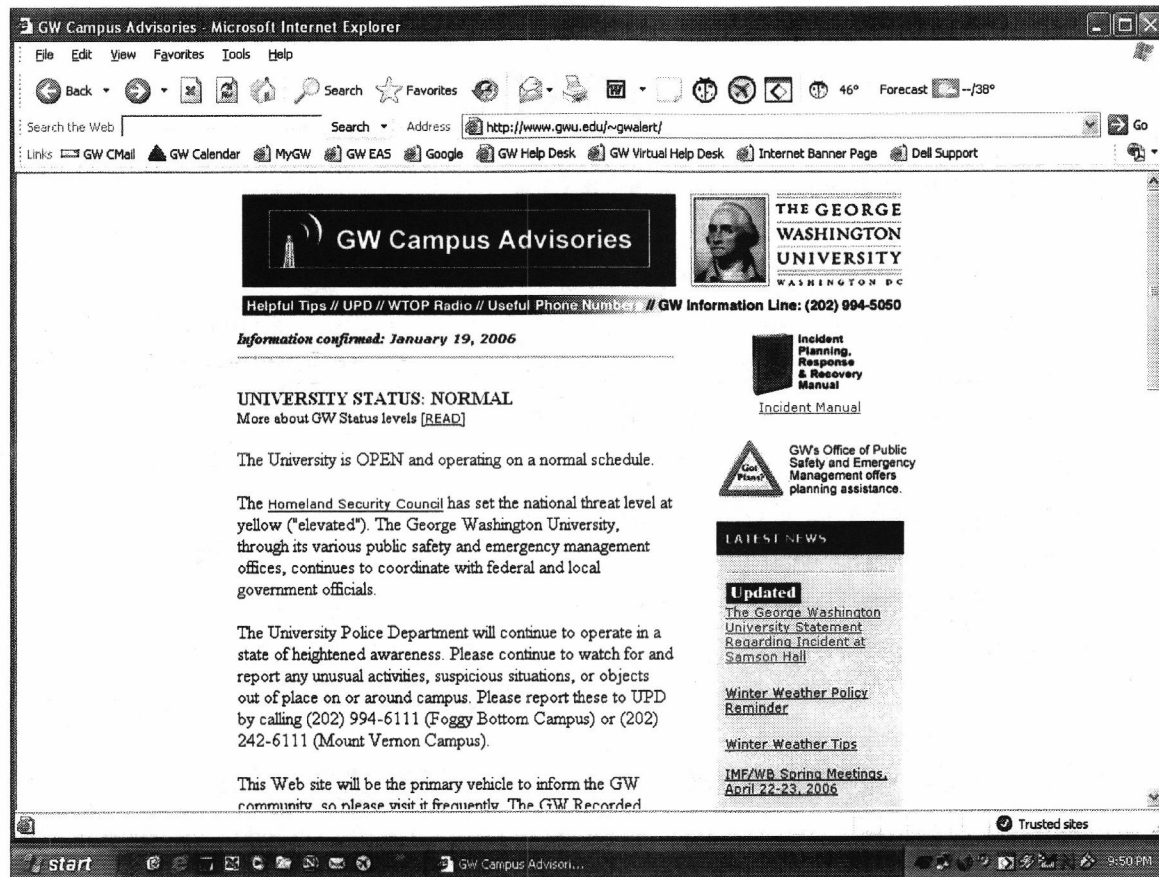
WHEREAS, in keeping with Faculty Code prescribed principles of shared governance, it is the understanding of the Faculty Senate that the faculty will be fully involved in decisions pertaining to the 4x4; **NOW, THEREFORE,**

**BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON
UNIVERSITY**

That the report and recommendations of the Task Force on the 4x4 be submitted concurrently to School faculties and the Faculty Senate for their full review, debate, and recommendation as soon as the Task Force completes its report.

Faculty Senate Executive Committee
January 10, 2006

Adopted, January 20, 2006



Planning

- Incident Manual
 - An OPSEM priority
 - Writing, maintaining, and facilitating implementation of the University Incident Manual
 - First draft March 2002, published online September 2002, periodic updates
 - Includes requirement for local planning
 - Contingency: geographic local safety and response
 - Continuity: functional sustaining and restoring normal operations
 - All 15 identified University Critical units have continuity plans

Planning

- Contingency and Continuity of Operations Plans
 - Planning a University priority
 - Implemented by Vice Presidents in June 2002
 - Endorsement and emphasis by University leadership, including Board of Trustees
 - Key factor for external auditors
- Establishment of University Continuity of Operations

Planning Steering Committee

- Cross functional membership (Office of the Registrar, Information Systems and Services, Student & Academic Support Services, Office of University Relations, University Finance Office, Academic Affairs)

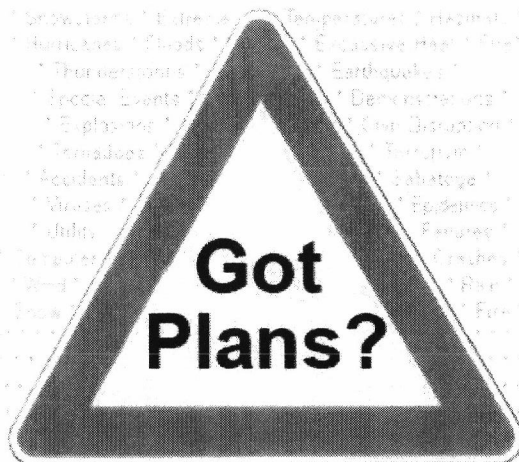
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Got Plans Campaign



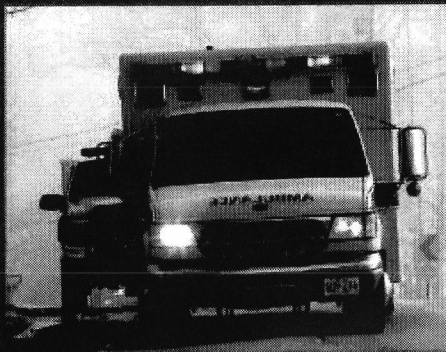
**The Office of Public Safety and
Emergency Management can help.**

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GOT PLANS?



If your department does not have
a local contingency plan or continuity
of operations plan, contact the Office

Management at opsem@gwu.edu
to find out more about preparing
for an incident.


GW Campus Advisories

www.gwu.edu/~gwalert/

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Monthly recognition of
departments that submitted
excellent local plans.

January honorees:

- Office of the Registrar
(Continuity of Operations Plan)
- Law School
(Contingency Plan)



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Exercises

- Ongoing exercise schedule
- Improve and validate planning
- Involve key leaders (LG, RMG, Comm Group)
- Departmental, line supervisors, other involved staff as exercises progress
- Goal of six exercises a year being exceeded
- "Contact only" exercises annually for all LG, RMG, Comm Group and support personnel to validate our ability to convene for an incident

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Partnerships

Community partnerships are vital to every aspect of public safety and emergency management

GW Community

Academic Affairs; Disability Services; Facilities Management; GW University Hospital; Human Resources Services; Information Systems and Services; Parent Services; Risk Management; *The Daily Colonial*; *The GW Hatchet*; University Police Department; University Relations; WRGW Radio

Greater Washington, DC Community

American Red Cross of the National Capital Area; Consortium of Universities of the Washington Metropolitan Area; District of Columbia Emergency Management Agency; District of Columbia Fire and Emergency Medical Services; International Monetary Fund and World Bank Security; Metropolitan Police Department; Neighborhood Planning Committee

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Awards Recognize University's Commitment to Emergency Preparedness Education and Training

The International Association of Emergency Managers (IAEM) honors GW with five awards:

- "Shelter in Place" and "Emergency Preparedness Tips" posters
- Ongoing "Got Plans?" campaign
- *ByGeorge!* article, "An Exercise in Emergency Preparedness" (October 2004)
- Inter-agency disaster preparedness collaboration with the Foggy Bottom Neighborhood Planning Committee (NPC)

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IMPORTANT INFO FOR GW

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SHELTER IN PLACE HELPFUL TIPS

Basic Shelter in Place Guidance

- Assume if an incident occurs on campus that you should shelter in place, or remain inside the building you are in, unless you are directed to do otherwise or the building is unsafe. Notification to shelter in place can come from several sources, including the University Police Department (UPD), residence hall staff, other University employees, or local authorities such as the Metropolitan Police Department (MPD). Notification of a need to shelter in place also may come over the radio and television, through the campus public address system on UPD vehicles, or through a building's public address system.
- Although it is unlikely that you will ever need to shelter in place, it is helpful to prepare. A few simple items stored in the place you spend most of your time can make sheltering easier and more comfortable. The items include: extra prescription medicine, first-aid supplies, non-perishable food and bottled water, a flashlight, a battery-operated radio, extra batteries, and a telephone.

How to Shelter in Place

1. If you are inside, stay where you are. Collect any shelter in place supplies and a telephone to be used in case of emergency.
 - If your building is damaged take your personal belongings (purse, wallet, keys, GWorld card) and follow the evacuation procedures for your building.
 - If you are outside proceed into the closest building quickly or follow the instructions from emergency personnel on the scene.
2. Shelter in place in an interior room, above ground level, and without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (locking will form a tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans. Close vents to the ventilation system as you are able. University staff will turn off the ventilation system as quickly as possible.
5. Make a list of all the people with you and ask someone (CLLC staff, faculty, or other staff) to call the list in to UPD so that they know where you are sheltering. If only students are present, one of the students should call in the list.
6. Turn on a radio or television and listen for further instructions.
7. Make yourself comfortable.
8. Look after each other. You will get word when it is safe to come out.

Prepared by GW's Office of Public Safety and Emergency Management



IMPORTANT INFO FOR GW

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IMPORTANT NUMBERS

University Police Department – Foggy Bottom campus (202) 994-6111

University Police Department – Mount Vernon campus (202) 242-6111

GW Recorded Information Line

GW Main Line/University Operator

GW's Public Safety and Emergency Management

(202) 994-5050

(202) 994-1000

(202) 994-6600

EMERGENCY PREPAREDNESS HELPFUL TIPS

Where to Find Information

- Visit the Campus Advisories Web site, www.gwu.edu/~gwalert, accessible via the GW home page. You will find resource links for emergency procedures, including GW's Incident Manual. The Incident Manual will assist you with planning for, responding to, and recovering from an emergency situation.
- For the University's status, check the Campus Advisories Web site or call the GW Recorded Information Line at (202) 994-5050.
- For the latest news, listen to WTOP radio (1500 AM, 107.7 FM, on the Web: www.wtop.com) or WRGW radio (on the Web: www.gwradio.com).

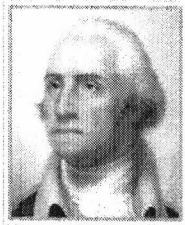
Remember To:

- Carry your GWorld card at all times for identification and access on campus.
- As you use your GWorld card to access buildings, please do not allow people unknown to you to enter behind you. DO NOT lend your GWorld card to other people, including other students.
- Report any unusual activity or objects out of place to the University Police Department.
- Know your local emergency plans and procedures, including evacuation procedures.
- For any building you occupy, always know two exits that don't require the use of an elevator.
- Always evacuate if the fire alarm sounds.
- In the event of an incident outside, stay inside unless the building you are in is damaged. (See Shelter in Place instructions on the reverse side.)
- If the building you are in is affected, take your personal belongings (purse, wallet, keys, GWorld card), leave and go to another place of safety on campus.
- Prepare supplies outlined in the Shelter in Place instructions on the reverse side.
- Let your roommates know your whereabouts, especially if you go off campus.
- Have a communication plan for contacting home and include someone who lives in another area code who can pass a message home.
- Take care of each other.

Prepared by GW's Office of Public Safety and Emergency Management

www.gwu.edu/~gwalert

Aug. 27, 2004



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Academic Affairs

Faculty Counts -- Fall 2005

**Non-tenure-track and tenure-track faculty
members**

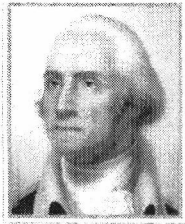
Data as of 19 January 2006

Faculty Senate Presentation

by

Executive VP for Academic Affairs Donald R. Lehman

20 January 2006

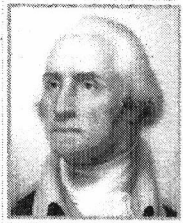


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Regular Active Status Faculty Numbers (NTT and TT – Occupied Lines)

Academic Affairs

School	2005	2004	2003	2002	2001	2000	1999	1998
CSAS	410	420	412	399	392	374	371	360
ESIA	44	44	42	41	37	39	37	36
SB	122	122	118	131	130	123	120	116
SEAS	81	84	87	85	82	76	71	71
GSEHD	73	70	70	71	67	68	65	64
Totals	730	740	729	727	708	680	664	647

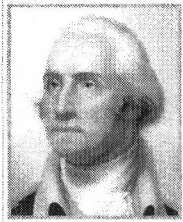


THE GEORGE
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Regular Active Status Faculty Numbers (NTT/TT – Occupied Lines)

Academic Affairs

School	2005	2004	2003	2002	2001	2000	1999
CSAS	102/308 24.9%	108/312	108/304	102/297	98/294	75/299	70/301
ESIA	6/38 13.6%	7/37	6/36	6/35	5/32	6/33	6/31
SB	22/100 18.0%	22/100	27/91	29/102	29/101	22/101	18/102
SEAS	5/76 6.2%	7/77	8/79	9/76	11/71	11/65	7/64
GSEHD	30/43 41.1%	29/41	30/40	29/42	26/41	26/42	25/40
Totals	165/565 22.6%	173/567	179/550	175/552	169/539	140/540	126/538

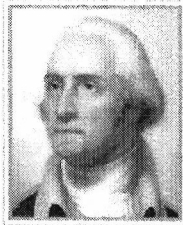


THE GEORGE
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WASHINGTON DC

Regular Active Status Faculty Numbers (NTT and TT – Occupied Lines)

Academic Affairs

School	2005	2004	2003	2002	2001	2000
CPS	3	3	2	2	0	0
Law	77	76	71	75	74	72
SMHS	89	84	84	85	87	93
SPHHS	49	50	38	38	34	29
Totals	218	213	195	200	195	194

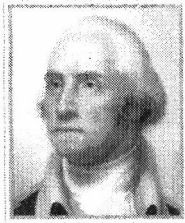


THE GEORGE
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Regular Active Status Faculty Numbers (NTT/TT – Occupied Lines)

Academic Affairs

School	2005	2004	2003	2002	2001	2000
CPS	3/0 100%	3/0	2/0	2/0	0/0	0/0
Law	11/66 14.3%	11/65	11/60	13/62	12/62	14/58
SMHS	32/57 36.0%	32/52	32/52	30/55	31/56	41/52
SPHHS	31/18 63.3%	30/20	21/17	25/13	22/12	15/14
Totals	77/141 35.3%	76/137	66/129	70/130	65/130	70/124

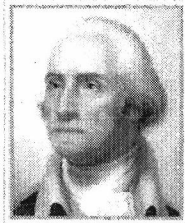


THE GEORGE
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Limited Service Faculty Numbers (Excluding Research and Visiting)

Academic Affairs

School	2005	2004	2003	2002	2001
CSAS	568	572	571	534	585
ESIA	58	61	49	42	51
SB	71	83	72	80	74
SEAS	72	86	87	110	89
GSEHD	76	81	69	74	71
Totals	845	883	848	840	870



THE GEORGE
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Academic Affairs

Limited Service Faculty Numbers

(Excluding Research, Visiting, and Affiliated)

School	2005	2004	2003	2002	2001
CPS	4	4	0	0	0
Law	161	138	136	106	139
SMHS	1,556	1,652	1,644	1,718	1,675
SPHHS	232	208	190	198	180
Totals	1,953	2,002	1,970	2,022	1,994

INTERIM REPORT
PHYSICAL FACILITIES COMMITTEE
December 31, 2005

The physical facilities committee met three times during the fall semester. On October 26, the committee heard an account of the space and safety concerns faced by the Institute for Crisis, Disaster, and Risk Management after six floods in the past year. The Institute is located in rented space at 1776 G Street. This space is heavily used – containing 20 faculty offices and 11 classrooms. The flooding caused varying degrees of damage, in particular, to faculty properties and created health concerns related to the heavy growth of mold. Those affected maintain that the University was slow to respond to the need for fast clean-up and did not accept the seriousness of the health threat posed. Professor Barbera, M.D., a member of the Institute, reported that the University had withheld rent, replaced some walls, and requested mold spore counts. Peter Comey, Executive Director, Facilities and Craig Linebaugh, Associate Vice President for Academic Planning and Special Projects, reported that the lease agreement identifies the landlord as the responsible party but GW risk assessment personnel and GW's hygiene consultant had been on site and that air samples had been tested and found low in spore counts. The committee suggested that a set of written standards applicable to all leased spaces might be useful in defining landlord responsibilities when negotiating lease agreements.

Peter Comey, Executive Director, Facilities gave a facilities update (the same update given to the Senate in September 2005).

On November 30, the committee discussed GW Facilities performance and identified facilities issues, based on personal experiences and those of colleagues across the Schools, that impact on the ability of faculty and students to meet their responsibilities. These ranged from relatively minor, but no less troublesome, to relatively major with the potential to result in property damage and pose safety hazards to personnel. The committee is following up with administration on measures that might ease these problems. The committee learned that the University appears close to hiring an Executive Director, Facilities Management, a position that has been vacant for an extended time.

Also, at this meeting, the committee expressed agreement with the revisions proposed to the GW Smoking Policy.

On December 7, EVP Katz met with the committee to discuss the status of development efforts on the Foggy Bottom Campus and the old Hospital site. Academic needs are forecasted to require an additional 1.55 million square feet of space over the next ten years. This number was arrived at by assessing present defined needs and future projected needs. Fourteen sites across campus providing this area were identified. Each of the 14 sites was assigned a specific academic use or an unassigned academic use. Among the present needs, EVP Katz listed: Science Center (identified by the Senate as the most pressing academic need); Cancer Center; School of Public Health and Health Sciences; Law School expansion; Engineering School, and School of Education (in no particular order). Other than the Science Center, the faculty has not weighed-in as to their view of the top priority academic needs. The committee is exploring approaches that would afford faculty this opportunity. Submitted on behalf of the committee by Linda Gallo, Chair.

REPORT OF THE EXECUTIVE COMMITTEE

Lilien F. Robinson, Chair
January 20, 2006

ACTIONS OF THE EXECUTIVE COMMITTEE

Special Meeting on the University Budget

As reported at the December Faculty Senate meeting, there will be a special meeting on the FY 2007 University Budget. The meeting has been scheduled for Friday, February 3 at 3:00 PM in Marvin Center, room 405.

The Executive Committee has been in discussion with Vice President Lehman and Professor William Griffith, Chair, Fiscal Planning and Budgeting with respect to the agenda, participants, and procedures. A subcommittee of the Fiscal Planning and Budgeting Committee, with input from the Executive Committee, is formulating a series of topics and questions, which will be transmitted to the appropriate vice presidents prior to the meeting for their thoughts and responses at the special meeting. The initial and general discussion will then be built around these topics.

While the call for this special meeting will be posted, I would suggest that we also remind our colleagues of the meeting and ask them to share their ideas and recommendations with their Senate representatives..

We will still be holding our regular monthly meeting, as scheduled, on February 10 at 3:00 PM.

PERSONNEL MATTERS

Grievances

There are currently three grievance cases. Two are in the School of Business and ~~Public Management~~ and one is in Columbian College. One of the cases in the School of Business and ~~Public Management~~ is in the mediation process, and a mediator is being selected in the second case. The grievance in Columbian College is still in mediation.

OTHER MATTERS

Senate Committee Service Forms

The forms for Senate Committee service are being prepared for distribution. As our

participation and that of our colleagues is essential to the mission and work of the Faculty Senate and to shared governance, please urge your colleagues to volunteer for committee service. There has been a significant increase in participation in the last several years and we need to sustain this positive momentum.

Faculty Senate Meeting on February 10

Vice President Katz will be presenting an update on Square 54 as well as current and planned construction.

Interim reports by Committee Chairs are scheduled for the February 10 meeting.

Executive Committee Meeting

The next meeting of the Executive Committee is scheduled for January 27. Resolutions, reports, and other matters for the February 10 meeting should be submitted prior to that date.

THE GEORGE WASHINGTON UNIVERSITY
Washington, DC

January 11, 2006

The Faculty Senate will meet on Friday, January 20, 2006. at 2:10 p.m. in the Alumni House, 1925 F Street, NW, First Floor

AGENDA

- 1. Call to order**
- 2. Approval of the minutes of the regular meeting of December 9, 2005, as distributed**
- 3. Resolutions:**

A RESOLUTION ON PROCEDURE WITH RESPECT TO DELIBERATION AND DECISION ON THE 4X4 CURRICULUM (05/5); Executive Committee of the Faculty Senate (Resolution attached)
- 4. Introduction of Resolutions**
- 5. Update on Emergency Preparedness: John Petrie, Assistant Vice President for Public Safety and Emergency Management**
- 6. Annual Report on the School of Public Health and Health Services; composition of the faculty: Dean Ruth J. Katz**
- 7. Report on the composition of the faculty: Executive Vice President for Academic Affairs Donald R. Lehman**
- 8. New GW video for development, recruitment and media usage: Michael Freedman, Vice President for Communications**
- 9. General Business:**
 - a) Report of the Executive Committee: Lilien F. Robinson, Chair**
- 10. Brief Statements (and Questions)**
- 11. Adjournment**

Elizabeth A. Amundson
Elizabeth A. Amundson
Secretary

Attachment

**A RESOLUTION ON PROCEDURE WITH RESPECT TO DELIBERATION AND
DECISION ON THE 4X4 CURRICULUM (05/5)**

WHEREAS, pursuant to the Faculty Code, the regular active-status faculty shares with the administration responsibility for effective operation of the University and the formulation of policy and planning decisions affecting the quality of education, and

WHEREAS, consideration of a four credit hour/four course academic program is of central significance to the academic mission and reputation of the University and thus of major concern to the faculty, and

WHEREAS, it is the understanding of the Faculty Senate that the Task Force on the 4x4 program will produce a report during the Spring 2006 semester on their findings and recommendations on the efficacy of conversion of the GWU programs to a 4x4 system, and

WHEREAS, in keeping with Faculty Code prescribed principles of shared governance, it is the understanding of the Faculty Senate that the faculty will be fully involved in decisions pertaining to the 4x4; **NOW, THEREFORE,**

**BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON
UNIVERSITY**

That the report and recommendations of the Task Force on the 4x4 be submitted concurrently to School faculties and the Faculty Senate for their full review, debate, and recommendation as soon as the Task Force completes its report.

Faculty Senate Executive Committee
January 10, 2006